



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
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MCO 1130.76A
MCRC
21 Jun 04

MARINE CORPS ORDER 1130.76A

From: Commandant of the Marine Corps
To: Distribution List

Subj: CONDUCT OF RECRUITING OPERATIONS

Ref: (a) MCO 1130.56C
(b) MCO P1100.71A
(c) MCO P1100.72C
(d) MCO P1100.73B
(e) MCO P1100.75C

1. Purpose. To publish instructions and information on the utilization of procedural guidebooks for the recruiting command.

2. Background. References (a) through (e) contain the policies to be used in the conduct of Marine Corps personnel procurement. To supplement these policies, the following procedural guidebooks have been promulgated:

VOLUME	TITLE
I	Guidebook for Recruiters
II	Guidebook for Officer Selection Officers
III	Guidebook for Recruiting Station Operations
V	Guidebook for Marine Corps District Operations
VI	Guidebook for Recruiting Region Operations
VII	Guidebook for Tattoo Screening
PSR VOL I	Systematic Recruiting Operations
PSR VOL II	Affiliation/Reenlistment Procedures
PSR VOL IV	Billet Descriptions and Administrative Duties
PSR VOL V	Transitional Recruiting Procedures

**DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited**

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3. Action

a. The Commanding General, Marine Corps Recruiting Command (MCRC) is responsible for the publication, content, and revision of the procedural guidebooks.

b. Procedural guidebooks are effective upon publication.

c. The guidebooks will be used for the daily conduct of recruiting operations. Additions or modifications to the procedures contained in the guides will not be made without the prior approval of the Commanding General, MCRC. Recruiting activities are encouraged to submit recommended revisions to the Commanding General, MCRC (G-3) for inclusion in the guidebooks during the biennial reviews.

4. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.

5. Cancellation. MCO 1130.76.


C. CORTEZ
By direction

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